

# Holy Rood RC High School

## Privacy Policy

This privacy policy explains how Holy Rood RC High School uses and protects any information that you give to the School when you use this website. Holy Rood RC High School is committed to ensuring that your privacy is protected.

***We are firmly committed to your privacy. We do not collect personally identifying information about you when you visit our site, unless you choose to provide such information to us. Providing such information is strictly voluntary. This policy tells you how we will handle information we learn about you from your visit to our website.***

## What are cookies?

We want to make services we delivered on the internet easy and our content richer and relevant. This sometimes involves placing cookies on your computer or mobile device.

Cookies are simple pieces of data stored on your hard drive. They are safe as they cannot be used to disseminate viruses and they can't be executed as code.

Cookies we use cannot be used to identify you personally as no personal information such as telephone numbers or email addresses are stored within these cookies.

Holy Rood RC High School may change this policy from time to time by updating this page. You should check this page from time to time to ensure that you are happy with any changes. This policy is effective from March 3, 2015.

## What we collect

Our current site is Wordpress based. We place two types of Cookie during you visit

- One to track analytics for our analytics dashboard.
- One placed by FastHosts, to track aggregate visitor information across hosted sites.

## How we use cookies

When we provide services, we want to make them easy, useful and reliable. Where services are delivered on the internet, this sometimes involves placing small amounts of information on your device, for example, computer or mobile phone. These include small files known as cookies. They cannot be used to identify you personally.

We might use traffic log cookies to identify which pages are being used. This helps us analyse data about web page traffic and improve our website in order to tailor it to parent needs. We only use this information for statistical analysis purposes and then the data is removed from the system.

Google Analytics sets cookies to help us accurately estimate the number of visitors to the website and volumes of usage. This is to ensure that the service is available when you want it and fast.

For further details on the cookies set by Google Analytics, please refer to the [Google Code website](#).

## Links to other websites

Our website may contain links to other websites of interest. However, once you have used these links to leave our site, you should note that we do not have any control over that other website.

Therefore, we cannot accept responsibility for the protection and privacy of any information which you provide whilst visiting such sites and such sites are not governed by this privacy statement. You should exercise caution and look at the privacy statement applicable to the website in question.

Throughout our web pages, we might provide links to other websites, which may contain information of interest. We take no responsibility for, and exercise no control over, the

organisations, views, or accuracy of the information contained on other websites. Creating a text link from your website to our site does not require permission.

### **Third party cookies**

Our site has a number of pages with embedded content from third party websites.

Cookies placed on your computer or mobile device from a third party are not related to our site.

We do not control how a third party uses their cookies. Please check third party websites' privacy policies.

[Twitter privacy policy](#)

### **General cookie advice**

You could also delete cookies from your device and change cookies setting in your chosen browser [How to delete cookies](#).

### **Use of Text and Images**

If you would like to publish information that you find on our website, please send your request to The Business Manager, Holy Rood RC High School, Duddingston Road West, Edinburgh EH15 1ST.

Copyright for all text and images posted on our site belongs to Holy Rood RC High School unless otherwise stated. Our logo should not be used by any third parties without the express permission of the School.

### **Accessibility**

This website is designed to be accessible to visitors with disabilities, and to comply with guidelines concerning accessibility. We welcome your comments. If you have suggestions on how to make our website more accessible, please contact us at The Business Manager, Holy Rood RC High School, Duddingston Road West, Edinburgh EH15 3ST

### **Controlling your personal information**

You also may decide to send Holy Rood RC High School personally identifying information, for example, in an electronic mail message containing a question or comment.

We will use information from emails primarily to respond to your requests. We may forward your email to other employees who are better able to answer your questions. We may also use your email to contact you in the future about events or activities we believe may be of interest.

*We want to be very clear:* we will not obtain personally identifying information about you when you visit our website, unless you choose to provide such information to us. Providing such information is strictly voluntary. Except as might be required by law, we do not share any information we receive with any outside parties.

You may request details of personal information which we hold about you under the Data Protection Act 1998. A small fee may be payable, if you would like a copy of the information held on you, please write in the first instance to: The Business Manager, Holy Rood RC High School, Duddingston Road West, Edinburgh EH15 3ST.

If you believe that any information we are holding on you is incorrect or incomplete, please write to or email us as soon as possible, at the above address. We will promptly correct any information found to be incorrect.

### **Questions about our policies**

If you have any questions about this privacy statement, the practices of this site, or your dealings with this website, you can contact us at the address above